

Illinois State University Non-Tenure Track Faculty Classroom Assessment Form

PERS 953

Evaluators may use this form as one tool towards assessing a NTT faculty member's instructional performance.

NTT Faculty Member: _____

Date of Observation: _____

Course: _____

Day/Time of Observation: _____

Preparation and Organization

	Weak			Strong	N/A
Appeared fully prepared for class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided an overview of what was planned for the class period	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organized the knowledge or material effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided periodic summaries of what had been covered or discussed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Used class time efficiently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Communication Skills

	Weak			Strong	N/A
Held students' attention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Made effective use of instructional strategies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Used eye contact effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advised and gave direction for student activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrated oral English proficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Non-Tenure Track Faculty Classroom Assessment Form, page 2

Motivation and Engagement

	Weak			Strong		N/A
Appeared to be enthusiastic						
Seemed genuinely concerned about the students' learning						
Involved everyone in class						
Encouraged and interested students in learning						
Left enough wait time after asking questions for a student to respond						

Comments:

Expertise

	Weak			Strong		N/A
Demonstrated command of subject matter or discipline						
Related topics of the course to each other						
Used real-life anecdotes and examples to illustrate abstract ideas						
Provided clear and comprehensive explanations when required						
Gave clear and understandable responses to students' questions						

Comments:

Overall Comments

Evaluator (please print)

Date

Evaluator Signature

Please retain the Non-Tenure Track Faculty Classroom Assessment Form in the evaluating department. Information from the classroom assessment should be considered in the evaluation process.